



Identification requirements for individuals

All account holders or signatories on Macquarie accounts must provide their supporting identification documents.

Please provide one primary document OR two secondary documents.

Primary documents

- Australian passport (current or expired less than two years)
- International passport (current)
- Government issued driver's licence (current)
- Card issued under a State or Territory for the purpose of proving your age and containing your photograph (current).

Secondary documents

Please provide one document from Group A **AND** one document from Group B.

Group A

- Australian birth certificate
- Australian citizenship certificate
- Pension card issued by Centrelink
- Health card issued by Centrelink.

Group B

- A document issued by the Australian Tax Office within the preceding 12 months that contains your name and residential address (eg Notice of Assessment)
- A document issued by a local government body or utilities provider within the preceding 3 months that records the provision of services to your address or to you (eg water or electricity bill). The document must contain your name and residential address
- A document issued by the Commonwealth or a State or Territory within the preceding 12 months that records the provision of financial benefits to the individual. The document must contain your name and residential address.

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How to provide your identification




You can provide your identification by post or in person at a Macquarie office. Our address details are provided at the end of this flyer.

- **Visit a Macquarie office** – bring your original identification documents for us to verify. We can also accept certified copies* of your documents, OR
- **By mail** – send us certified copies* of your identification documents.

Certification of identification documents

A copy of the original documentation which has been signed as a true and correct copy by authorised person. This cannot be faxed. The authorised person should also print their name, date and position and if possible affix an official stamp. Authorised persons may include financial advisers, judges, magistrates, justices of the peace, lawyers/solicitors, police officers and chartered accountants or persons prescribed under the Statutory Declarations Regulations 1993.

How to contact Macquarie

-  1800 806 310
-  macquarie.com.au/personal
-  transact@macquarie.com

Queensland

Level 8, 12 Creek Street
Brisbane QLD 4000
GPO Box 1459
Brisbane QLD 4001

Hours of operation: 8.00am – 5.30pm

New South Wales

1 Shelley Street
Sydney NSW 2000
PO Box 192
Australia Square NSW 1215

Hours of operation: 8.00am – 6.00pm

Victoria

Level 26, 101 Collins Street
Melbourne VIC 3000
GPO Box 5435CC
Melbourne VIC 3001

Hours of operation: 8.00am – 5.00pm

South Australia

Level 2, 151 Pirie Street
Adelaide SA 5000
GPO Box 2632
Adelaide SA 5001

Hours of operation: 8.00am – 5.00pm

Western Australia

Level 3, 235 St Georges Terrace
Perth WA 6000
PO Box 7306 Cloisters Square
Perth WA 6850

Hours of operation: 8.00am – 5.00pm

* Please see *Certification of identification documents* above for details of Authorised Persons who can certify your identification documents.